

Request for Proposal (RFP)

Conducting Animal Birth Control (ABC) Surgeries under CNVDR Process
Municipal Corporation Shimla (MCS)

1. Introduction

The Municipal Corporation Shimla (MCS) invites proposals from qualified agencies, NGOs, or organizations for conducting Animal Birth Control (ABC) surgeries in accordance with the Animal Birth Control Rules, 2023. This initiative aims to humanely manage the stray dog population and control the spread of rabies within Shimla city. The program includes catching, sterilization, vaccination, deworming, post-operative care, and release of stray dogs under the CNVDR (Catch, Neuter, Vaccinate, Deworm, Release) protocol.

Shimla, the capital of Himachal Pradesh, is a prominent urban center with 34 municipal wards and adjoining panchayats. Due to increasing urbanization and the rise in stray dog population, MCS is implementing this program to ensure public safety, animal welfare, and compliance with national regulations.

RFP SCHEDULE

| Particulars | Scheduled Date, Time & Venue |
|---|---|
| Date & Time of on-line publication: | 02.03.2026 |
| Pre-Bid Meeting | 10.03. 2025 from 2:00 PM (IST) Onwards Venue: Office of Addl. Commissioner, MC Shimla, HP Meeting Link : https://meet.google.com/dby-gihy-pcv |
| Release of corrigendum on official website | 16.03.2026 www.shimlamc.hp.gov.in |
| Last date and time for submission of RFP along with deposit of Cost of RFP Document & Earnest Money Deposit. | 30.03.2026 up-to 12:00 PM [IST] |
| Date & Time for opening of Technical Bid | 30.03.2026 at 3:00 PM [IST] Venue: Office of Addl. Commissioner, MC Shimla, HP |
| Cost of the Tender Document: | Rs. 1000/- (Rs. One Thousand) only <u>Non-Refundable</u>, through online deposit in bank account of Commissioner, M.C Shimla Name of Bank: State Bank of India, Kalibari, The Mall, Shimla Name of Beneficiary: Municipal Corporation, Shimla Type of A/c: Current |

| | |
|---|---|
| | <p>Beneficiary A/c No.: 10835924882 IFSC Code: SBIN0000718 PAN No.: AAALM0544K TAN No.: PTLM1982F Telephone No.: 0177-2802771 GSTIN No.: 02AAALM0544K1ZD E-Mail Address: mcsml-hp@nic.in CC Mail Address: vphomcshimla@gmail.com</p> <p>In case of any processing fees, it has to be borne by the bidder.</p> <p>NOTE: Payment details (UTR/transaction reference number, date, and amount) of the Rs. 1,000/- RTGS/NEFT transfer shall be shared on the official email address, with a copy (CC) to the designated departmental email mentioned above.</p> <p>None of the categories of bidders shall be exempted from deposit of cost of tender document.</p> |
| <p>Earnest Money Deposit (EMD):</p> | <p>Rs. 45000/- (Rs. Forty five thousand) to be deposited through DD in favour of Commissioner MC Shimla.</p> <p>None of the categories of bidders shall be exempted from deposit of EMD.</p> |
| <p>1. Tenderer shall ensure that Cost of Tender Document (online) and Earnest Money is deposited on or before the last date and time for submission/uploading of bids as indicated above.</p> <p>2. If the date fixed for the opening of tender is declared a holiday, the tender shall be opened on the next working day at the same time as fixed for the original date for this purpose.</p> | |

Scope of Work

Request For Proposal (RFP) for Conducting Animal Birth Control-Anti Rabies Vaccination (ABC -ARV) as per ABC Rules 2023(GoI) (including, catching, transportation, housing, sterilization, post-operative care, deworming, and release for stray dog's CNVDR) at ABC-AR Centre (SDBCS) of MC Shimla, at Village Panjari, Below Old Barrie(Boileauganj) Shimla-5, covering all the allocated Wards (34) and adjoining Panchayats/buffer zones adjacent/peripheral areas of Municipal Corporation Shimla.

- Catching, sterilization, vaccination, deworming, post-operative care, and release.
- Priority to female sterilization ($\geq 2/3$ rd of monthly surgeries).
- Humane euthanasia only for incurably ill/mortally wounded dogs under veterinary supervision.
- Public awareness campaigns in collaboration with Resident Welfare Associations (RWAs).

- Proper biomedical waste disposal through authorized agencies.
- Monthly Target: The successful bidder must sterilize, vaccinate, and deworm at least 150 stray dogs per month with proper post-operative care.
- Female Priority: At least two-thirds (2/3rd) of sterilizations must be female dogs.
- Ward Coverage: Minimum 90% completion of stray dog population in a ward before moving to the next.

1. **Eligible Tenders**

This invitation or tenders is open to all organization/corporate/firm that fulfill the eligibility criteria as below:

- 1.1 The bidder should be qualified agencies, NGOs, or organizations for conducting Animal Birth Control (ABC) surgeries in accordance with the Animal Birth Control Rules, 2023. The bidder cannot be individual or group of individuals.
- 1.2 The bidder should have valid registration under Veterinary Council of India (VCI) or State Veterinary Council (SVC).
- 1.3 The Bidder should have Average Annual Turnover of Rs.60 Lakh (Sixty Lakh) during the last three years.
- 1.4 The bidder should have sufficient experience according to ABC Rules, 2023 (**Proof shall be attached in technical Bid**).
- 1.5 The bidder should have deposited the EMD Rs. 45000/- (Rs. Forty Five thousand) only and Cost of Tender Document Rs. 1000.00 (Rs. one thousand) only.
- 1.6 The bidder is registered under Goods and Services Tax and should submit self-attested copy of GST- registration certificate.
- 1.7 The bidder should have PAN and should submit self- attested copy of PAN.
- 1.8 Bidder should have filed Income tax return for the last three Assessment Years and should submit ITR's accordingly.
- 1.9 Bidder should not have been Convicted, Blacklisted, Debarred by the Central Govt./State Governments or any Government undertaking/Institutions under their control during the last three years.

2. **Tendering Expense.**

The tenderer shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its tender including preparation, mailing and submission of its tender and for subsequent processing the same. The purchaser will, in no case be responsible or liable for any such cost, expenditure etc. regardless of the outcome of the tendering process.

3. **Pre-Bid Meeting**

- 3.1 The committee shall conduct a pre-bid meeting as per the prescribed schedule. The prospective bidders or their representatives who opt to be present in the pre-bid

meeting can raise issues and points about the published RFP, seek clarifications and for their suggestions about the RFP. The soft copy of the issues, points, clarifications sought, and suggestions offered should be submitted through email at **Email ID: mcsml-hp@nic.in** **CC Mail Address: vphomcshimla@gmail.com**

- 3.2 The committee shall consider and discuss the issues, points, suggestions; clarifications sought by the prospective bidders/representatives and give its recommendations to the competent authority accordingly.
- 3.3 In case if any changes/amendments in the tender document are approved by the competent authority on the recommendations of the committee, Commissioner MC may issue corrigendum accordingly.
- 3.4 **No Clarification or amendment request will be accepted after pre-bid meeting.**

4. **Instructions for Submission of Cost of Tender Document and Earnest Money Deposit & RFP.**

- 4.1 The RFP document and other instructions can be downloaded or viewed from the MC website www.shimlamc.hp.gov.in
- 4.2 The cost of tender document (non-refundable) Rs. 1000.00 (Rs. one thousand) only.
- 4.3 The Earnest Money Deposit of Rs. 45000/- (Rs. Forty Five thousand) only.
- 4.4 The EMD and Cost of Tender Document should be deposited before the last date and time of submission of RFP alongwith proof thereof with the Technical Bid.
- 4.5 The bids shall be opened on the date and time mentioned in the Tender Notice in the presence of bidders who opt to be present. If the date fixed for the opening of the tender is declared a holiday, the tenders shall be opened on the next working day at the same time as fixed for the original date for this purpose.
- 4.6 The Commissioner MC, reserves the right to accept or reject any or all tenders in part or whole without assigning any reason, whatsoever.

5. **The RFP Document Shall be submitted in Two Parts**

- 5.1 **Technical Bid:** The tenderer shall submit required documents, information as per RFP document in a sealed envelope subscribing “**Technical Bid**”. The envelop shall contain legible copies of all requisite documents; certificates etc. as specified in the RFP document and duly filled in and signed.
- 5.2 **Financial Bid/Price Bid:** It shall contain financial bid as per format in a sealed envelope subscribing “**Financial Bid**”.
- 5.3 Both envelopes shall be sealed in larger envelop which may be titled as “**RFP for Conducting Animal Birth Control (ABC) Surgeries under CNVDR Process Municipal Corporation Shimla.**”
- 5.4 The technical bid would be opened first and shall comprise the required documents as per conditions. The financial bid will be opened only of those bidders who qualify Technical Bid criteria.

A. **PREPARATION OF TENDERS**

6. **Documents Comprising the Tender**

The Two Bid Tender System, i.e., “**Technical Bid**” and “**Price Bid**” to be prepared by the tenderer shall comprise the following:

6.1 TECHNICAL BID

Bidders must submit the required certificates, documents as proof of their eligibility and product specifications as mentioned in a n d upload the same as under: -

1. Proof of deposit of Earnest Money Deposit Rs. 45,000/- only.
2. Proof of deposit of Cost of Tender Document Rs. 1000/- only.
3. Bidder Profile as prescribed.
4. Power of Attorney/Board resolution in favor of signatory of TE documents.
(Not required in case of sole proprietorship).
5. Certificate of Incorporation/Registration/Partnership Deed. (as applicable)
6. Self-Attested copy of GST registration certificate.
7. Self-Attested copy of PAN Card.
8. Notarized Affidavit of Rs. 100/- Stamp paper as prescribed.
9. Letter of Undertaking as prescribed.
10. CA Certified Annual Turnover Statement for last three consecutive years.
11. Income Tax Return (ITR) for last 3 Assessment Years.
12. Self-attested experience certificates/documents.
13. Checklist.

6.2 FINANCIAL BID/PRICE TENDER

1. It shall contain financial bid format which will be available for bidders with RFP document.

6.3 NECESSARY COMPLIANCES WITH RESPECT TO SUBMISSION OF RFP

1. All pages of the Tender should be page numbered and indexed.
2. It is the responsibility of tenderer to go through the RFP document to ensure furnishing all required documents in addition to above, if any.
3. The authorized signatory of the bidders must sign the RFP duly stamped at appropriate places and initial all the remaining pages of the RFP.
4. A tenderer, who does not fulfill any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.

5. Conditional Tenders shall not be considered.
6. Tender sent by fax/telex/email will be rejected.

7. Earnest Money Deposit (EMD) and Cost of Tender Document.

- 7.1 The cost of tender document (non-refundable) 1000.00 (Rs. one thousand) only should be deposited online as mentioned.
- 7.2 The Earnest Money Deposit of Rs. 45000.00 (Rs. Forty Five thousand) only should be deposited in the shape of DD as prescribed.
- 7.3 Unsuccessful tenderers earnest money will be returned to them without any interest after the process of RFP. Successful tenderer's earnest money will be returned without any interest, after award of contract and deposit of performance security.
- 7.4 The earnest money shall be valid for a period of forty-five (45) days beyond the validity period of the tender.
- 7.5 Earnest Money is required to protect the Corporation against the risk of the Tenderer's conduct, which would warrant the forfeiture of the EMD. Earnest money of a tenderer will be forfeited: -
 1. If the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender OR
 2. If it comes to notice that the information/documents furnished in its tender is incorrect, false, misleading, or forged without prejudice too the rights of the Tender Inviting Authority OR
 3. If successful bidder fails to furnish the required performance security within the specified period as prescribed, without prejudice too the rights of Tender Inviting Authority.

8. Performance Security.

- 8.1 Within ten (10) days from date of the issue of award letter by the Tender Inviting Authority, the successful bidder, shall furnish performance security to the Tender Inviting Authority for an amount equivalent to 8% of contract value in the shape of FDR duly pledged in favour of Commissioner MC Shimla or Bank Guarantee, valid up to ninety (90) days after the date of completion of all contractual obligations by the successful bidder.
- 8.2 In the event of any failure/default of the tenderer with or without any quantifiable loss to the Tender Inviting Authority and Purchaser, the amount of the performance security is liable to be forfeited.
- 8.3 The MCS will release the Performance Security without any interest to the bidder on completion of the all contractual obligations.
- 8.4 In the event of any amendment issued to the contract, the supplier shall, within

fifteen (15) days of issue of the amendment, furnish the corresponding amendment to the Performance Security (as necessary), rendering the same valid in all respects in terms of the contract, as amended.

9. **Tender/Bid Validity**

- 9.1 Bid shall remain valid for 180 days from the last date for submission of the bid as prescribed by the Tender Inviting Authority. A bid valid for a shorter period shall be rejected by the Tender Inviting Authority as non-responsive.

10. **SUBMISSION OF TENDERS**

10.1 **Submission of Tenders**

10.1.1 Tenders /bids shall be submitted Offline. The bids shall be received in the office of VPHO/Commissioner MC Shimla, through post, by hand or in tender box till the last date and time of submission.

10.1.2 The tenderer must ensure that they submit their RFP not later than the last date and time.

10.2 **Delayed submission/deposit of tender Cost or Earnest Money**

Tender Fee and EMD which is received after the specified date and time fixed for receipt of tenders will be treated as “delayed” and the bid tender will be rejected/ignored straightway.

10.3 **Alteration and Withdrawal of Tender**

The tenderer, after submitting its tender, is permitted to alter/modify its tender prior to deadline fixed for submission of RFP. No tender shall be withdrawn after the deadline for submission of RFP and before expiry of the tender validity period. If a tenderer withdraws the tender during this period, it will result in forfeiture of the EMD furnished by the tenderer with its tender.

11. **TENDER OPENING, BID SCRUTINY.**

12. **Opening & Scrutiny:**

12.1 On confirmation of mandatory participation or approval of the competent authority, the Technical Sub-Committee will open the RFP on the specified date and time and at the specified place as indicated.

12.2 Tenderers or their authorized representatives, who have submitted RFP in time, may attend the tender opening.

12.3 The Committee shall scrutinize the documents submitted by the bidders and confirm the deposit of EMD and Cost of Tender Document.

12.4 **Two Bid Tender system as mentioned above will be as follows:**

The Technical bid will be opened first. Those bidders who are found qualified by the committee as per eligibility criteria, only their Technical Bid will be evaluated. These Tenders shall be scrutinized and evaluated by the Technical Committee of

Experts with reference to parameters and technical specifications, prescribed in the RFP document.

On approval of the recommendations, the Technical Committee shall notify the date for opening of financial bids of technically qualified bidders and open the bids on notified date and submit its recommendations to the Commissioner MC.

13. Minor Infirmary/Irregularity/Non-Conformity.

If during the scrutiny, the Tender Inviting Authority find any minor informality and/or irregularity and/or non-conformity in a tender, the Tender Inviting Authority may waive the same provided it does not constitute any material deviation and financial impact and, also, does not prejudice or affect the ranking order of the tenderers. Wherever necessary, the purchaser will convey its observation on such minor "issues to the tenderer by registered/speed post/email etc. asking the tenderer to respond by a specified date. If the tenderer does not reply by the specified date or gives evasive reply without clarifying the point at issue in clear terms, that tender will be liable to be ignored.

14. Roles & Responsibilities of Successful Bidder

- i. Deployment of qualified veterinary surgeons, pharmacists, dog catchers, and helpers.
- ii. Provision of medicines, vaccines, anesthetics, sutures, and surgical equipment at bidder's cost.
- iii. Maintain hygiene in kennels, operation theatres, vans/dog ambulance and premises.
- iv. Maintain daily records verified by MCS.
- v. Ensure staff safety, uniforms, protective gear, and rabies immunization.
- vi. Attend public complaints (dog bite cases) on priority.
- vii. Ensure minimum sterilization of 150+ dogs per month with proper post-operative care.

15. Service Level Agreement (SLA) & Penalties

- **Monthly Target:**
 - The successful bidder must sterilize, vaccinate, and deworm at least 150 stray dogs per month with proper post-operative care.
 - Female Priority: At least two-thirds (2/3rd) of sterilizations must be female dogs.
 - Ward Coverage: Minimum 90% completion of stray dog population in a ward before moving to the next.
- **Non-Compliance:**
 - Failure to meet monthly targets or maintain hygiene standards will attract financial penalties.
 - Repeated violations may lead to termination of contract and forfeiture of EMD/Performance Bank Guarantee.
 - Documentation: All activities must be recorded daily and verified by MCS officials.

16. SLA and Penalties Summary

| S.No | Activity | Target / Service Level | Penalty for Non-Compliance |
|------|---|--|--|
| 1 | Submission of PBG | Within 15 days of Letter of Intent (LOI) | ₹2,000 per day (max 15 days), else EMD forfeited |
| 2 | Signing of Contract | Within 10 days of Letter of Award (LOA) | ₹1,000 per day; payment released only after signing of agreement |
| 3 | Dog Sterilization /Vaccination/ Deworming/Post-op Care | Monthly target as prescribed by MCS | ₹500 per non-operative dog (max ₹20,000 per month) |
| 4 | Qualification of Manpower | Staff must meet prescribed qualifications | ₹10,000 per unqualified resource; immediate replacement required |
| 5 | Operative Procedure | Must comply with AWBI/State/Govt. guidelines | ₹2,000 per unethical/incorrect surgery (max ₹20,000 per month) |
| 6 | Biomedical Waste Disposal | Compliance with CPCC notification | ₹1,000 per violation (max ₹20,000 per month) |
| 7 | Cleaning & Hygiene | Maintain Dog Care Centre hygiene | ₹1,000 per violation (max ₹30,000 per month) |
| 8 | Organs Preservation | Preserve organs in 10% Formalin | ₹2,000 per dog (max ₹20,000 per month) |
| 9 | Programme Suspension | Programme must not be stopped without approval | ₹1,000 per day (max ₹30,000 per month) |

17. Termination Clause

- MCS reserves the right to terminate the contract for non-compliance or breach of terms.
- Termination may occur without compensation to the bidder.
- Recovery of damages incurred due to termination.
- Forfeiture of EMD/PBG in case of termination due to bidder's fault.

18. Payment Terms

- **Monthly Basis:** Payment will be made to the selected bidder every month, based on the number of dogs sterilized, vaccinated, dewormed, and given post-operative care.
- **Invoice Submission:** The successful bidder must submit monthly invoices by the 7th of each month.
- **Payment Timeline:** The authority will release payment within 2 weeks of receiving the invoice.
- **Penalty Adjustment:** Payment will be made after deducting penalties, statutory deductions, GST TDS & TDS etc. (if any) as per SLA.

- **Performance Bank Guarantee:** Payment will only be released after receipt of the e-Performance Bank Guarantee (e-PBG) by the purchaser.
- **Deficiency Deductions:** The purchaser reserves the right to deduct a portion of the agreed fee if services are found deficient (as per Section 11 (SLA & Penalties of the RFP).
- **Breakup of Services:** The successful bidder must submit a complete breakup of services after award of contract and before signing the agreement.

19. Resolution of Disputes

- Any disputes arising out of the contract shall be resolved through mutual discussion and negotiation between the parties.
- All matters related to this RFP and subsequent contract will fall under the **exclusive jurisdiction of the courts in Shimla, Himachal Pradesh.**

20. Additional Clauses

- Force Majeure: Relief in case of natural calamities or unforeseen events.
- Confidentiality: Bidder must maintain confidentiality of project data.
- Dispute Resolution: Arbitration under jurisdiction of Shimla courts.
- Exit Management: Proper handover of records, kennels, and equipment at contract end.
- Fraud & Malpractices: Any attempt to influence tender process will lead to disqualification.

21. Key Contact details/ Nodal Officer and address for communication

- Official to Contact/Key Contact –VPHO, MC Shimla.
- Designation: VPHO, MC Shimla.
- Email ID: mcsml-hp@nic.in
- **CC Mail Address:** vphomcshimla@gmail.com
- **0177-2652452, 0177-2656576**
- **Address-I: Office of Additional Commissioner, MC Shimla-1, H.P.**
- **Address-II: Office of VPHO Municipal Abattoir, Krishna Nagar, Shimla, H.P.**

21. Annexures

Annexure A

Educational qualification of manpower to be deployed by the successful bidder

| S.No | Manpower | Quantity | Qualification |
|------|------------------------|----------|--|
| 1. | Veterinary Surgeons | 1 Nos | Bachelor of Veterinary Science and Animal Husbandry from a recognized University or Institution; Registered with Veterinary Council of India or State Veterinary Council or Union Territory Veterinary Council. |
| 2. | Veterinary Pharmacist | 1 Nos | DVP (Diploma in Veterinary Pharmacy) from a recognized University or Institution |
| 3. | Helper | 2 Nos | Matriculation with any relevant certification |
| 4. | Dog Catcher | 5 Nos | Matriculation with any relevant Certification |
| 5 | Dog Ambulance + Driver | 1 No. | Valid HMT License with experience |

Format for Declaration on Blacklisting, Insolvency/ Bankruptcy and conviction against the criminal activities

On company Letter head

Date: XX/XX/XXXX

To,

Municipal Commissioner,
Shimla-171001

Subject: Declaration on not being blacklisted, insolvency/ bankruptcy and conviction against the criminal activities

Dear Sir/Madam,

I/We hereby declare that as of date, (Name of the firm/company) including our Directors, Partners and Officers

1. Has not been ever under a declaration of ineligibility for corrupt or fraudulent practices by any State Govt. / Central Govt. / Board, Corporations and Government Societies / PSU for any reason.
2. Has not been ever insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by court or judicial officer, not have its business activities suspended for any of the foregoing reasons.
3. Have not been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations within a period of five years as on date of submission of bid or not have been otherwise disqualified pursuant to debarment proceedings.
4. That the Rates quoted and to be charged are the lowest are also in no way higher than those quoted/charged by us from any other Institutions in the country during the corresponding period wherever applicable.
5. That RFP Document read and understood and fully aware of the nature of the services required.
6. That there is unconditional acceptance of all standard terms and conditions specified in the RFP Document(s)/Corrigendum(s), technical specification, and the instructions to Bidders.

That I/We affirm that the Commissioner MC Shimla is at liberty to take action against me/ the company/firm represented by me, if any, information uploaded by me required as per RFP document proves to be wrong /false at any point of time.

Sincerely Yours,

(Signature of Authorized Signatory)

Name:

Title:

Format for authorization letter

On company Letter head

Date: XX/XX/XXXX

To,

Municipal Commissioner,

Shimla

Subject: Declaration for authorized signatory

Dear Sir/Madam,

<Name> ----- <Designation>----- is hereby authorized to sign & stamped relevant documents on behalf of the <Company> in dealing with this RFP <RFP No. and Date>------. He is also authorized to attend meetings and submit Technical and Commercial information as may be required by you in the course of processing above said tender.

| | |
|--|---|
| Authorized Signatory (s) of the Company <Name> <Designation> <Seal> | Signature of the person authorized by the bidder <Name> <Designation> <Seal> |
|--|---|

Format for Financial Bid

| Sr. No. | Item | Amount in words including taxes (Per dog) | Amount in figures including taxes (Per dog) |
|--------------------|--|--|--|
| 1. | Catching, Animal Birth Control Operation, DHPPiL Vaccinations, de-worming and post-operative care for stray dogs | | |

Format for Performance Bank Guarantee

To

The Commissioner
MC Shimla, H.P.

Reg: RFP for Conducting Animal Birth Control (ABC) Surgeries under CNVDR Process in Municipal Corporation Shimla (MCS)

WHEREAS (Name and address of the bidder) hereinafter called “the supplier” has undertaken, in pursuance of contract no _____ dated _____ to provide services herein after called “the contract” AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with an unconditional and irrevocable bank guarantee in favour of “The Commissioner MS Shimla” issued by scheduled public/private sector bank in India, cashable in Shimla (HP) INDIA, recognized by you for the sum specified therein as Performance security for compliance with its obligations in accordance with the contract. AND WHEREAS we have agreed to give the supplier such an unconditional and irrevocable bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of Rs. (Amount of the guarantee in words and figures) which is 8% of the total value of the contract, and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition, or modification. This guarantee shall be valid up to 90 days after date of completion of all contractual obligations by the successful bidder.

(Signature with date of the authorized officer of the Bank)

Name and designation of the officer

Seal, Name &Address of the Bank and address of the Branch.....

Contact No. of Banker: